**Notes for speakers at Ruralia XIII**

1. The paper must be no more than 20 minutes long to allow time for questions. Please do not exceed this time limit as it will impact on the time for other speakers and other events in the programme.
2. Questions will normally be taken at the end of each session.
3. Speakers may use Powerpoint to illustrate their papers. Please bring the file on a standard USB memory stick and hand it over to the IT technician beforehand.
4. Speakers must make themselves known to the chair of their panel session beforehand.
5. The main language of the conference is English.
6. Please note that you will be expected to present the finished version of the paper to the editor for peer review by 31st January 2020.
7. Papers and posters accepted for the conference cannot be considered for publication if the presenter is not in attendance at the conference.
8. The guidance for authors is to be found on the website at: <http://ruralia2.ff.cuni.cz/index.php/publications/> under **Instructions for Authors**.